**E-Board Committee Meeting Minutes**

**January 9, 2012**

**4:00-5:00 p.m.**

In Attendance: Jim Howe, Cheyenne Roduin, Nolan Koreski, Margo Toner, Jerry Peterson, Mark Waddington, Phil Snider, George Dalich

Absent: Heidi Shepherd, Joe Gryniuk, Stacie Chappell, Sue Kuestner

Agenda:

* Prior Minutes approval
	+ Amend 10/5 minutes
* Treasurers report
* Secretaries web page Federation website: <http://wa.aft.org/lwtcft>
* Vice president members report
	+ Faculty to Participate on the Policies & Procedures Committee
	+ other Committee obligations
* BoT Action report
* Governance definition
	+ Shared governance and Hiring practices

The meeting was called to order at 4:05PM.

* Last meeting minutes from 12-5-11 approved with amended note about arbitration cost. Notes should reflect that the cost of arbitration will be shared between the union and Administration with each share being approximately $2500.00, for a total of approximately $5000.00.
* Treasurer report – Mark is ordering checks and going to the bank. In order to change account name from Lake Washington School District, Dennis Long needs to send a formal letter stating that the institution has changed its name to Lake Washington Institute of Technology, but to do this we need something that shows current e-board members which were never recorded in the minutes after election. Minutes will be amended to reflect newly elected members. Mark going to bank 1-10-12 to follow up on where the checks are. Overall member numbers and funds are smaller with people leaving. Union is fine moneywise, but need to look into agency fees and fee structure (what are we paying now, where does it go).
* Secretary showed the Federation website and demonstrated where meeting minutes are posted. Union members had log into this page to keep abreast of union business from both institution and state. The link to the AFT website should be included in all our signatures when sending emails.
* The Vice President report was postponed until the next meeting.
* BoT action report: BoT retreat in Redmond 1-10-12, Nolan will attend bot meeting 1-10-12. Brief discussion on upcoming strategic plan and how faculty need a voice in this procedure, federation members sit on various committees and need to be cautious and thoughtful about what hat they are wearing when they are in committees. LWIT president plans on doing formal search for VP of Instruction and for the dean position temporarily held by Bob Monroig.
* Mark asks if the arbitration process can be ended, but we are already involved and it is moving forward upon Roberta’s request

Action Items: Form an Ad-hoc committee to look into fee structure on union dues.

Meeting adjourned around 5:25PM

Respectfully submitted,

Cheyenne Roduin