**E-Board Committee Meeting Minutes**

**November 7, 2011**

**2:00-3:000 p.m.**

In Attendance: Mark Waddington, Jim Howe, George Dalich, Nolan Koreski, Jerry Peterson, Margo Toner, Stacie Chappell

Absent: Cheyenne Roduin, Joe Gryniuk, Heidi Shepherd, Phil Snider, Sue Kuestner

Agenda:

* LWIT Board of Trustees policy change
  + Public comments at each regular board meeting
  + LWIT Board of Trustees calendar.
    1. November 7, 2011
    2. December 5, 2011
    3. January 2, 2012
    4. February 6, 2012
    5. March 5, 2012
    6. April 2, 2012
    7. May 7, 2012 (Retreat & Meeting)
    8. June 4, 2012
* Federation Presidents report to the board
* New division/department rep. introduction
* Treasurers report -changes to banking
* Set up a constitution Bi-laws and policies committee
* LMC Report
* View our current web site suggest alterations/inclusions <http://wa.aft.org/lwtcft/>
* Other
* NWCCU’s recommendation re: shared Gov. impact on Baccalaureate program & IC
* Set next meeting time

**Meeting Called to order at 2:05PM**

**Notes taken by Jerry Peterson in Cheyenne Roduins’ absence**

1. Minutes from the last meeting were read and approved as written

2. Motion to change E Board meeting dates to those of the Board of Trustees meeting

2a. Motion carried

3. There was discussion on how the Board was to do a job search for the president position with faculty input and that they did not actually do this

4. Nolan will address the Board at the Board of Trustees meeting tonight about the vetting process which is used to hire faculty and how it improves the college

5. Treasurer’s report: Mark reported on the name change and using a different branch of Bank of America

6. Constitutional Bi-Laws: need to update policies and procedures. Mark and 3 different, yet un- determined, union employees will pursue this

7. Labor management team will work on developing the evaluation increment and tenure processes. Jim will lead this group

8. Web site needs to have the meeting minutes added

9. International programs need to be considered in the Program Planning and Alignment Committee

**Meeting Adjourned at: 3:00PM**

Respectfully submitted,

Cheyenne Roduin