**E-Board Committee Meeting Minutes**

**December 5, 2011**

**3:30-4:30 p.m.**

In Attendance: Jim Howe, Cheyenne Roduin, Nolan Koreski, Sue Kuestner, Joe Gryniuk, Heidi Shepherd, Margo Toner, Stacie Chappell, Jerry Peterson, Mark Waddington.

Absent: Phil Snider, George Dalich

Agenda:

* Prior Minutes approval
* treasurers report
* secretaries web page
* Vice president members report
	+ Faculty to Participate on the Policies & Procedures Committee
	+ other Committee obligations
* BoT Action report
* Our Statement /letter to the Accreditation committee “Shared Governance - Defined”
* Other

The meeting was called to order at 3:40PM.

* Last meeting minutes from 11-7-11 approved
* Treasurer report - nothing new, over break Mark will get new stamp
* The Vice President report was postponed due to absence of Vice President

* Jim and Cheyenne will meet tomorrow (Dec. 6) to go over Union webpage. Cheyenne will put up meeting minutes, new members, notices, FAQS, trivia quiz on the contract language, etc.
* Jim reported on Labor Management Committee:
	+ Evaluations and tenure need faculty input -need to make sure faculty know what the forms are we have in our contract. Neera Mehta is on the Evaluations Task Force and Jim is trying to get more people (at least 1 more faculty) on this task force - Stacie Chappell volunteered. Anything that is approved by this task force and committee will go thru IC.
	+ There should be a total of 4 Step 18 faculty (Faculty coordinator) and we only have 1 so far.
	+ Faculty Development Committee has met once. Committee includes Letty Barnes, Nancy Dick, Cheyenne Roduin.
	+ Dennis Long and Monta Frost are working on the 2013-2014 calendars.
	+ Hiring committee participation was an issue as there is no contract language that speaks to faculty being on hiring committees. Need a best-practices. Faculty should be on 2 college committees and 1 tenure committee.
* BOT action report - Nolan will attend board meeting tonight, they will announce they hired the new President; they will go over the accreditation report, International agreements. Nolan will voice concern about hiring practices to the board tonight
	+ E board members voiced general dissatisfaction/disappointment with the boards handling of hiring the president and suggests that we make a more pointed statement about our displeasure and how we are eager to participate with them in future endeavors.
* Nolan shared that the Butler case will go to arbitration. Cost of arbitration will be shared between the union and Administration with each share being approximately $2500.00, for a total of approximately $5000.00. Mark demonstrated mild concern as our holdings are not much larger than that.
* Joe requested that he and George be allowed release time to attend a seminar in Los Angeles on March 14-16th, 2012. A motion was made and seconded allowing for release time for George and Joe to attend at no additional cost to the Federation or the College. The motion passed.

Action Items:

* Heidi suggested we send out an announcement about the tenure process committee meeting and what progress has been made.
* Heidi requested a part-time faculty on the e board, possibly Suny Campbell.
* George will look at which committees have people and where there is space for people to be on committees

Meeting adjourned around 5:00PM

Respectfully submitted,

Cheyenne Roduin